

Oral presentation guideline

Presentation Duration: Prepare a 10-minute presentation based on your submitted abstract, followed by a 2-minute Q&A session.

Time Management: All presentations are strictly timed. Please ensure your presentation does not exceed 12 minutes. A countdown clock will be provided on the screen in each room.

Technical Setup: Each session room will be equipped with a laptop (Windows 10, MS-PowerPoint 2016) and an LCD screen. All speakers must use the provided laptop to avoid technical issues and ensure a smooth process.

File Format: Only MS-PowerPoint 2016 or earlier versions (*.ppt and *.pptx) with a 16:9 screen ratio in horizontal slides will be accepted.

Slide Review: Please upload and review your slides in the Slide Preview Room on the 2nd floor of the conference venue at least 2 hours before your presentation. The slide preview room service hours are from 7 AM to 6 PM. Kindly note that slides attached to emails cannot be processed.